

SCHOOL COMMITTEE  
HULL PUBLIC SCHOOLS  
HULL, MA 02045

SCHOOL COMMITTEE  
MINUTES  
MONDAY, AUGUST 17, 2015

**SCHOOL COMMITTEE MEMBERS**

Eric Hipp, Chair (present)  
Stephanie Peters, Vice Chair (present)  
David Twombly, Secretary (present)  
Marianne Harte, Member (present)  
Kelly Huxtable, Member (present)

**OTHERS PRESENT**

Kathleen I. Tyrell, Superintendent

After Lunch the following people arrived:

Judith Kuehn, Assistant Superintendent  
Matthew Gillis, School Business Administrator  
Philippa Young, Director of Student Services  
Judith Saide, Director of Technology  
Michael Devine, Hull High School Principal  
Nicole Nosek, High School Assistant Principal  
Anthony Hrivnak, Memorial School Principal  
Gregory Kelley, Memorial School Assistant Principal  
Christine Cappadona, L.M. Jacobs School Principal  
Kyle Shaw, L.M. Jacobs School Assistant Principal

Meeting was called to order at 9:50 a.m. in the L.M. Jacobs Elementary School, Library,  
at 180 Harborview Road.

2. Superintendent Request to Participate in International NEASC Accreditation Visit
  - The Superintendent presented the committee with a disclosure form for non-elected public employees.
  - The request is to participate in a visit to the Philadelphia Private School in the United Arab Emirates from November 6 thru November 12, 2015.
  - The Committee had concerns that this was the 2<sup>nd</sup> request within one year.
  - However, this request would be before the winter season and prior to the budget season.
  - The Committee made it clear that no other travel request similar to the one presented should be brought to them for the remainder of the school year.

**Motion:** Stephanie Peters

**Second:** Eric Hipp

To approve the request by the Superintendent to participate in a NEASC Accreditation visit to the Philadelphia Private School in the United Arab Emirates

**Vote: AYES:** Stephanie Peters, David Twombly, Marianne Harte, Eric Hipp and Kelly Huxtable, unanimous

3. Superintendent Evaluation

- The Committee reviewed the DESE evaluation instrument
- David Twombly and Eric Hipp will meet with the Superintendent and submit their evaluations to the Chair
- The Chair will present the Superintendents evaluation at a September School Committee meeting

4. Budget Process, Reporting and Subcommittee Role

- Discussed the budget subcommittee format and, perhaps, changing it to allow everyone to participate at a regularly scheduled meeting.
- After debate it was decided to leave the budget subcommittee intact but have quarterly reports for School Committee members.
- The hope is that the quarterly report will improve communication between Committee members.

5. Appointment of Subcommittee's

- Sub-committee's appointed and will be presented for approval at September/October School Committee meeting

6. School Committee Agenda Format

- Discussed the possibility of changing the agenda item for Superintendent business to Committee business but it was decided to leave the agenda format alone.

Lunch

7. FY15 Budget

- School Business Administrator reported that the school department returned \$5000 to the Town at the end of FY15
- Also, reviewed FY16 sped tuitions

8. Technology Plan Update 2015-2017

Judith Saide, Director of Technology, presented the following:

- Proposed continued investment in technology
- Students need college and career readiness
- It is an equity issue, poor students shouldn't be at a disadvantage
- Student e-mail accounts are on Google and the age limit at 13 years old
- Expansion of Technology Committee to include School Committee members, parents and school staff

9. Library Update

- Currently there is no librarian at the Memorial School
- Library registration day with town library
- Stop Gap Measure:
  - E-Books
- Work with town librarian-registration day
- Self check-out at library
- Review school department priority list, librarian is not the top priority

10. Review of School Year 2014-2015

- The Superintendent reviewed the previous school year with the School Committee
- Stressed the need for student intervention and mental health needs of students
- Overall, a successful school year and looking for continued progress this year

11. Needs of District Moving Forward

- Reviewed Memorial School Instructional Needs
- Tony Hrivnak, MMS principal, discuss some of the challenges and staff changes which will hopefully improve scores and school pride
- Difficult age to deal with and lots of changes going on

12. 2015-16 District Goals

- Reviewed the 2014-2015 district goals
- Administrative team presented the 2015-2016 district goals
- District goals will be posted to school websites

**Motion:** Stephanie Peters

**Second:** David Twombly

Motion: To approve the 2015-2016 District Goals as presented and post to school websites.

**Vote: AYES:** Stephanie Peters, David Twombly and Marianne Harte, Eric Hipp and Kelly Huxtable, unanimous

13. Adjournment

**Motion:** Stephanie Peters

**Second:** David Twombly

Move to adjourn the meeting at 2:10 p.m.

**Vote: AYES:** Stephanie Peters, David Twombly, Marianne Harte, Eric Hipp and Kelly Huxtable, unanimous

Attachments:

1. Disclosure by non-elected public employees
2. NEASC Team Visit related materials
3. Superintendent Evaluation
4. Draft 2015-2016 District Goals

These Minutes of a meeting  
of the Hull School  
Committee were approved  
and adopted by the  
Committee on October 19,  
2015

David Twombly, Secretary  
Hull School Committee